

Report of First Phase of Y1 Activities

FONCHAM Intl-CTL-GLOBALYS

Collaboration officially kicked off in May 2023 with:

A. Provision of Finance and Technical Guidance to support the following Activities:

1. Warehouse Rental, Furnishing with Working platforms, an Office, some Office Equipment
2. License Renewal, Other Operational Taxes directly related to Activity in the Municipality
3. Knowledge & Procedure upgrade for Material transfer from the Collections Team-Globalys
4. Indirect employment and training on dismantling, weighing and packing activities to about eight (8) Youths, working as Roustabouts in the New Warehouse.
5. Warehouse organization, Work Equipment, Packing materials (Bags, Pallets, Scales, Weighing Ramp) other consumables such as personal protective equipment.

Most of these were accomplished within Budget and Timelines planned in spite of many unforeseen constraints.

B. Major Accomplishments:

1. FI Successfully Received and Indexed slightly over eleven (11) tons of Material, representing about half (50%) by volume of a Forty foot container! This was done in two movements over a one-month period, the second occurring in mid-October!
2. FI Successfully packed close to 80% of the collected materials into big bags following a packing protocol developed by CTL. Out of 24 planned, twenty-three (23) Big bags were packed by December 2023. This year 2024, packing has just been resumed to fully pack the available material in the warehouse before further transfers from Globalys. This phase of packing is estimated to produce another 12-15 Big Bags
3. Improved Procedures: we have experienced improved procedures in field collections and our relationships with the Ministerial departments delivering Manifests for traceability. Field collectors are increasingly adhering to the strict use of inbound manifests for interurban movements. Our coordination of this and Globalys' adherence is laudable. This is the opinion of our Ministerial supervisors in Yaoundé

C. Internal Constraints and Suggested Adjustments:

1. Our knowledge of Standard dimensions of pallets was very limited at the beginning so we acquired the first batch of 24 with no rules in place. This led to acquisition of some pallets that are difficult to

operate with the Pallet Jack. However they can be operated with a forklift. We have devised a method to solve their movements during container Loading operations. This will be a one off adjustment as we have followed CTLs guide and acquired standard **120x100cm** pallets with a plate Interval that permits easy operation with the Jack.

2. The teams working for the first time had quite some hitches concerning contractual procedures and interpretations concerning execution of some cost headers.
 - According to our finance team, Materials research cost are an integral part of Material acquisition and should be included in funding for acquiring that material /equipment. This presented a difference with CTL that caused some delays. However, these were worked out successfully among the finance and Operational Teams. We suggest that this issue be spelled out clearly in subsequent project phases.
 - The billing of Units was also an issue. However, this has been solved at the end of GLOBALYS, As CTL modified the procedure to count units before transfer to FI.
3. The packing of Big Bags rapidly occupied the open space in the warehouse. Though we have a solution for the next transfer phase, this already presents challenges in navigation for more material. It is necessary to discuss a method for double or even triple stacking of Big Bags for subsequent operations. This might involve the acquisition of a small forklift to permanently serve the warehouse.
4. Due to the increasing heat of the dry season and the increased occupation of the warehouse, it is imperative to purchase and install the fire Extinguisher this coming month. We had overlooked this in the cold months, in addition to my lack of knowledge on which type of reactant to purchase. I am suggesting a maximum timeline of Two (2) weeks.

D. Outlook 2024:

1. As we look forward to complete a full containers worth of material, loading stevedoring and shipping activities are imminent.
2. Intensify formalizing of free-riders (informal collectors) to integrate our network and increase the accountable waste stream
3. After mastering this waste stream, and CTLs work procedures, FI eagerly awaits a possible increase in volume of activities with CTL from 2024.

2023 was a great start! This 2024, we anticipate some acceleration and expansion. It can only get better!

For TEAM FONCHAM

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